

Record Book Evaluation and Rating Sheet

Member Name: _____

Poor	Good	Best	Score	Comments
Table of Contents None, Incomplete 0 -1 Points	Complete – but material not correct or neat. 2-3 Points	Complete – Accurate and neat. 4-5 Points		
Member Introduction Page None, Incomplete 0-1 Points	Have one – but no picture. 2-3 Points	Complete – Accurate and neat. 4-5 Points		
Activity Summary Incomplete 0-1 Points	Some club and county activities noted 2-3 Points	Completely filled out for all years in 4-H. 4-5 Points		
Projects I've Carried Incomplete 0-1 Points	Some projects listed 2-3 Points	Completely filled out for all years in 4-H 4-5 Points		
My 4-H Year in Review <i>**This can be this form or as a list of activities on a separate sheet of paper.</i> Incomplete 0-1 Points	Somewhat complete – doesn't show all the activities, demos, and offices. 2-3 Points	Completely filled out for this year –shows member's involvement. 4-5 Points		
Each individual project form should be followed by photos/drawings and contain the items listed between this gray line and the next gray line:				
Project Forms: Goals(at least two goals) Incomplete-- 0-1 Points	Goals listed but not explained 2-3 Points	Complete—Goals listed and explained 4-5 Points		
Project Forms: Financial Records Missing /Incomplete 0-1 Points	Some financial information provided 2-3 Points	Complete—financial expenses/profit listed. 4-5 Points		
Parent/Guardian Signatures None 0 Points	Some – but not for every financial agreement/ intro page. 1-3 Points	Signed throughout book 4-5 Points		
Project Content Participation Little or No Work 0-1 Points	Some Project Participation 2-3 Points	Very involved in Projects and Exhibits 4-5 Points		
Project Learning Shows little gain of knowledge 0-1 Points	Some New Project Information Gained 2-3 Points	Lots of Knowledge and Application of Project Facts 4-5 Points		

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Project Worth Members sees little value in this project 0-1 Points	Member sees some value in his/her project work 2-3 Points	Sees great value in this project and would suggest it to a friend 4-5 Points		
Photos or Drawings of Exhibits Few or no exhibits displayed 0-1 Points	Some Project Work and Successes Displayed 2-3 Points	Complete—Accurate and neat. Includes member's exhibits and "Aha" moments. 4-5 Points		
Neatness & Completeness – Based on age of member, Complete sentences. Clean pages, spelling and grammar 0-5 Points	Quite neat, few grammar errors. 6-12 Points	Neat, accurate, quality work for age of member. 13-15 Points		
Activities Additional pages showing participation in monthly meetings, recreation, community service, county events, etc. Incomplete 0-2 Points	Some photos and activities displayed. 3-7 Points	Complete--Photos and captions that explain the member's yearly activities. 8-10 Points		
Overall Presentation, 2" binder Incomplete, quickly finished, binder larger than 2", not in order of evaluation sheet 0-5 Points	Some effort exhibited, some pages not in order of this evaluation sheet 6-12 Points	Creative, colorful and appealing, 2" or smaller binder, book follows order of this evaluation sheet 13-15 Points		
TOTAL:				/100