2024 Pesticide Private Applicator Training and Testing

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GENERAL INFORMATION

1. **Private Applicator**: A person who applies pesticide to produce an agricultural commodity **AND** pesticides are applied on property that they own or rent, their employer owns or rents. If an applicator does not meet **BOTH** parts of the definition, they are considered commercial applicators. Examples of **commercial applicator**: Lawn care company or County Highway employee. Questions from commercial applicators should be sent to the UW PAT Program. It is a different process than private applicators. Private applicators only need **certification** when they buy or use **restricted use pesticides**. They identify this by looking at the pesticide label. It will tell them if it is restricted use or not. Private applicators do not need licenses. **Certification** is **good for 5 years**.

2. To check to see if a person is certified or not, go to
   http://www.kellysolutions.com/WI/Applicators/index.asp
   All those seeking certification or recertification have to take and pass the State of Wisconsin's certification test in the category for which they have purchased the training materials. For information on tests see below.

MANUAL SALES

1. Private applicators can go to the UW PAT Store online to purchase training manuals.
   https://patstore.wisc.edu/secure/default.asp
   a. Click the blue button "Private Applicator" then select the category you are seeking.

2. For those who want to order the book by mail, you will need to mail a check with a completed form. https://fyi.extension.wisc.edu/pat/files/2019/05/private-order-form.pdf

3. Manuals are $40 per book. Books are assigned to applicators as part of the record keeping process, so each must have their own book. Each manual has a unique PAT Number on the certificate (first page in the book). This is the

Training Registration Certificate and must be handed in when taking the test. Retaking the test due to a failure (within 1 year), the applicator does not have to purchase the book again. We accept the previous book edition if the certificate is still in the book.

4. Manuals will be sent to the applicator and are usually delivered within 3 (with shipping fee) or 5 to 10 days (at no charge).

TRAINING OPTIONS WITH A TEST

1. **County Hosted (facilitated by Regional Crop Educators) and UW PAT program hosted trainings with test**
   Counties throughout the state and the UW PAT Program will be offering zoom trainings with a test following the training. Cost will be $10 and requires 50% passing score.

   - Registration for all trainings will be done through the UW PAT Store Registration is required BEFORE the date of Zoom training. Each location and date for these trainings are posted in the UW PAT Store. For late registrations, manuals may be sent to the testing location upon request by individual student.
   - Training Registration Certificates from the books will be filled out by the applicator and handed in with the test.
   - Greenhouse and Nursery and Fruit Crops can take this training and receive those respective tests.

TRAINING OPTIONS WITHOUT A TEST

1. **Attend a Zoom Training at Home without test**

   a. **Individual farmers** can register to attend the Zoom training at home.
      - Registration is done at the UW PAT Store and costs $10.
      - Those watching a Zoom training **NOT** hosted by the Regional Crop Educator will receive a post zoom email from the UW PAT Program with a link to a form to complete. Once the form is submitted, a "completion" email will be issued by the UW PAT Program to that applicator.
      - Each registrant that attended **and** completed the above form will receive one completion certificate with their name on it that **has to be shown to the proctor to be coded as having attended a training**. This enables them to **pass the test with 50%** or greater score. The name has

to match the test taker. If an applicator does not have this completion certificate and/or we have no record of attendance then the test has to be coded as self-study (70%).
- Greenhouse and Nursery and Fruit Crops can take this training and receive those respective tests.

b. **Farms can view trainings as groups**; however, each participant must register to receive the above post Zoom email that leads to a **completion certificate for individuals**, not the farm as an entity.
- Attendance is mandatory to receive the completion certificate.
- Farm groups will have to list out attendees and have a webcam camera to assure registered individuals are in attendance.
- Individuals in the group that are not registered and/or there is no record of attending and/or have left the training will not receive the completion email even in the process listed above.

2. **General Farming Self-Paced Online Training without a test**
Online training will be offered at no charge and requires 50% passing score.

- Registration will be done at the UW PAT store.
- Participants that complete the online training will receive a completion email with their name on it. This has to be presented to the test proctor to be coded as "attended a training." If you choose to test with Pearson Vue testing company, you do not have to show the receipt, but you will have to get 70% to pass.
- Online training takes approximately 3.5 hours. Once a student starts the training they can stop; however, they have 2 weeks to complete the training or they will have to re-register and go through it again. NOTE: When stopping they should click to the next module BEFORE stopping or they will have to watch that module again.

3. **Self-study without a test**
Self-study students are those who elect to purchase the manual and study on their own then test with a participating County Extension Office or Pearson VUE. They **DO NOT** attend a training and therefore are coded on the test as such. Self-study students have to **pass the test with 70%** or greater.

TESTING OPTIONS FOR APPLICATORS WHO HAD TRAINING NOT ACCOMPANIED WITH A TEST

1. **Testing with the County Extension office** (no charge)

   - County testing sites: https://fyi.extension.wisc.edu/pat/county-testing-sites/
   - Call to make an appointment. Walk-ins are discouraged.
   - Exam is open book - Bring *Wisconsin Pesticide Applicator Training Manual-General Farming* book with you to exam
   - Bring your own calculator
   - Cell phones and tablets are not allowed in exam room
   - You are given 2½ hours to take the exam
   - Test results are sent to you via mail
   - By law the state is allowed 30 days to grade tests
   - Social Security number will be entered on the exam test sheet

2. **Testing with Pearson VUE**
   Applicators have the option to take the test with the private testing company Pearson VUE.

   - Tests cost $45, pass or fail. No refunds if failed. Over 50 testing centers in Wisconsin.
   - Passing grade is 70% no matter if attended a training or not.
   - Test takers have to create a Pearson VUE account, then sign up for tests.
   - Cannot use manual in test, the manual is provided in the test as a split screen pdf file.
   - Results are given at end of test, certification will follow by mail within 3 business days after testing.
   - https://home.pearsonvue.com/wi/agriculture

LINKS

County Testing Sites
https://fyi.extension.wisc.edu/pat/county-testing-sites/

General Farming Book order form by mail:
https://fyi.extension.wisc.edu/pat/files/2019/05/private-order-form.pdf

Pesticide certification status:

http://www.kellysolutions.com/WI/applicators/index.asp

Questions?: 608-262-7588 or 608-263-6358

Training with a test sites

UW PAT Store: https://patstore.wisc.edu/secure/default.asp

UW PAT Program website: https://fyi.extension.wisc.edu/pat/

UW Madison Certification Exam website:

https://fyi.extension.wisc.edu/pat/exam